



INTERNAL AND EXTERNAL ADVERTISEMENT

JOB TITLE: Internal Auditor – ACR and Data Analytics	SALARY GROUP: Junior Official Level	LOCATION: PRASA Corporate Office, Braamfontein
DEPARTMENT: Group Internal Audit	POST NUMBER: TBA	REFERENCE: R&S/ACRDA/GIA/21

DEPARTMENTAL MISSION: To execute the audit program on assigned sections under supervision of an Audit Manager or higher official to assist performance of an independent evaluation of the adequacy and effectiveness of the operations' controls, financial reporting mechanisms and adherence to policies and procedures.

KEY PERFORMANCE AREAS (KPA):	
1. Execute Audit Coverage Plan	<ul style="list-style-type: none"> • Plan, Coordinate and implementing approved. <ul style="list-style-type: none"> ○ Audit Programs Collect and analyse data suitable to achieve audit objectives. ○ Assess the adequacy of control designs and processes ○ Test effectiveness of controls. ○ Test for non-compliance with laws, regulations, and policies • Apply theoretical knowledge to areas not adequately covered by the Audit program Identify. <ul style="list-style-type: none"> ○ indicators of fraud and/or irregularity ○ Present findings and recommendations. ○ Prepare draft reports. ○ Update Systems documentation ○ Update and maintain Permanent files. ○ Assume Team leadership when assigned. • Maintain minutes of Opening and Exit meetings for all engagements
2. Undertake Special Projects	<ul style="list-style-type: none"> • Implement Special Projects audit programs as designed. • Keep minutes of all Engagements with client • Update and maintain Systems documentation where applicable
3. Comply with IIA Training requirements	<ul style="list-style-type: none"> • Obtain a signed Review from Audit Manager for all audit engagement • Complete Annual plan of Compulsory hours in terms of Training Contract • Attain reasonable progress towards

KNOWLEDGE:	SKILLS:	ATTITUDES:	CAPABILITIES:
<ul style="list-style-type: none"> • Knowledge of PFMA and King II Report • Knowledge of organisational control • Knowledge of business, management and accounting concepts • Policies and Procedures 	<ul style="list-style-type: none"> • Auditing • Financial • Accounting Statements • Risk Management • Business Continuity 	<ul style="list-style-type: none"> • Code of Conduct • Communication • Problem Solving • Presentation 	<p>Minimum Requirements:</p> <ul style="list-style-type: none"> • BCom in Internal Auditing/ IT • Data analytics certification • Studying towards CISA/CISSP/CISM <p>Professional Membership</p> <ul style="list-style-type: none"> • IIA, ISACA, etc Membership <p>Added Advantage</p> <ul style="list-style-type: none"> • CISA, CISSP,CISM CEH, COBIT, Cyber Security Advance Analytics certification (SQL and Scripting) <p>Experience</p> <ul style="list-style-type: none"> • 5 years' experience in IT auditing with working knowledge of planning

			<p>an</p> <p>audit, process mapping, budgeting, risk analysis, development of controls and drawing up of audit programs</p> <ul style="list-style-type: none"> • 2 years of practical experience of data analytics in a recognized audit software
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Please apply by completing an internal application form and submitting this together with your complete CV to: Senior Manager: Recruitment & Selection: PRASA, Private Bag X101, Braamfontein, 2017, Or 1st Floor, PRASA Umjantshi House, 30 Wolmarans Street, Braamfontein. For the attention of: Katleho Musa or email: Katleho.musa@prasa.com

CLOSING DATE: 20 February 2024

Should you not hear from us within three (3) months from the closing date, please consider your application unsuccessful.

By responding to this vacancy advert irrespective as to how such information is submitted, you consent to the collection, collation, processing and storing for such information and the use and disclosure of such information in accordance with the PRASA data privacy protection policy. PRASA shall take all reasonable measures to protect the personal information of candidates/applicants and for the purpose of this disclaimer "personal information" shall be defined as detailed in the Promotion of Access to Information Act, Act 2 of 2000 ("PAIA") and the Protection of Personal Information Act, Act 4 of 2013 ("POPI")

A copy of PRASA's Privacy notice is available on the website or on request.

ISSUED BY CORPORATE RECRUITMENT OFFICE	As per PRASA Employment Equity Plan, this position is earmarked as follows:	MALE				FEMALE			
		African	Indian	Coloured	White	African	Indian	Coloured	White
		X	X	X	x	X	X	X	X