



INTERNAL AND EXTERNAL

JOB TITLE: Programme Manager (x2)	SALARY GROUP: Management	LOCATION: Northern Gauteng Region (Pretoria)
DEPARTMENT: Programme Management Unit (PMU)	POST NUMBER: TBA	REFERENCE: R&S/NGR_PMU/2024
BUSINESS UNIT: PRASA CRES		

DEPARTMENTAL MISSION: To implement multiple capital projects within set parameters by implementing sound processes, systems and procedures within the Programme Management Unit.

OUTPUTS:	<ul style="list-style-type: none"> • Manage various multiple and complex projects on behalf of Prasa Cres at regional level. • Ensure best practice integrated Strategic Portfolio Programme Management and workflows efficiencies. • Support the Programme Head in effective implementation of projects. • Prepare and present monthly, quarterly and yearly reports. • Budgeting and Cost Control. • Risk Management. • Evaluating health and safety standards. • Management of various members of the professional team and appoint service providers. • Liaison with clients, various stakeholders and local authorities. • Manage Change Requests.
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KNOWLEDGE:	SKILLS:	ATTITUDES:	CAPABILITIES:
<ul style="list-style-type: none"> • Public Finance Management Act 1999, Preferential Procurement Policy Act 5 of 2000, Broad Based Black Economic Act 53 of 2003, Construction Industry. • Development Board Act, Building Regulations, Occupational Health & safety Act, Basic Conditions of Employment Act, PMBOK (nine knowledge areas), • Policies and Procedures, Project activity coordination, NEC, FIDIC & JBCC contracts, MS Projects, SAP system. 	<ul style="list-style-type: none"> • Financial & business acumen. • Project management. • Communication skills. • System perspective. • Transformation & change management. • Entrepreneurial thinking. • Innovative. • Data analysis. • Networking and influencing. • Leadership. 	<ul style="list-style-type: none"> • Quality focus. • Strategic judgement. • Awareness of external environment. • Result oriented. • Resilience. • Emotional intelligence. • Honesty. • People oriented. • Attention to detail. • Self starter. • Team player. 	Minimum Requirements: <ul style="list-style-type: none"> • Grade 12 certificate. • 4 years degree / B Tech in Quantity Surveying / Architecture / Civil Engineering / Construction Management / Building Science. • A minimum of 5 years relevant Project Management experience in the construction and / or property industry. • Registration as a candidate with SACPCMP / SACQSP / SACAP / ECSA. • Code 08 valid driver's license.

Please apply by submitting your CV together with a certified (not more than 3 months) copy of ID, drivers' license & certificates to: NGR.RECRUITMENT@PRASA.COM. APPLICATIONS i.e. C.V, Certificates etc. **TO BE SENT IN ONE PDF DOCUMENT.**

NB: Clearly indicate the reference number on the subject of your application.
(PLEASE NOTE THAT INCOMPLETE APPLICATIONS AND MULTIPLE PDF DOCUMENTS WILL BE DISCARDED)

CLOSING DATE: 06 February 2024
Should you not hear from us within three (3) months from the closing date, please consider your application unsuccessful.

By responding to this vacancy advert irrespective as to how such information is submitted, you consent to the collection, collation, processing and storing for such information and the use and disclosure of such information in accordance with the PRASA data privacy protection policy. PRASA shall take all reasonable measures to protect the personal information of candidates/applicants and for the purpose of this disclaimer "personal information" shall be defined as detailed in the Promotion of Access to Information Act, Act 2 of 2000 ("PAIA") and the Protection of Personal Information Act, Act 4 of 2013 ("POPI") A copy of PRASA's Privacy notice is available on the website or on request.

ISSUED BY SENIOR MANAGER RECRUITMENT AND SELECTION	As per PRASA Employment Equity Plan, this position is earmarked as follows:	MALE				FEMALE			
		African	Indian	Coloured	White	African	Indian	Coloured	White
		X	X	X		X	X	X	X