

## INTERNAL & EXTERNAL ADVERTISEMENT

<b>JOB TITLE:</b> Programme Manager (x2)	<b>SALARY GROUP:</b> Management	<b>LOCATION:</b> Prasa Cres KZN Region
<b>DEPARTMENT:</b> Programme Management Unit (PMU)	<b>POST NUMBER:</b> TBA	<b>REFERENCE:</b> R&S/PMU/PM/KZN/002

**DEPARTMENTAL MISSION:** To implement multiple capital projects within set parameters by implementing sound processes, systems and procedures within the Programme Management Unit (PMU).

### KEY PERFORMANCE AREAS (KPA's):

1. Leads scoping planning, designing and closing of projects
2. Develops and manages project plan or life cycle
3. Manages payment to suppliers on SAP
4. Manages the risk and compliance of projects with suppliers.
5. Develops partnerships and networks with relevant stakeholders
6. Manages human resources and project documentation

KNOWLEDGE:	SKILLS:	ATTITUDES:	CAPABILITIES:
<p>Sound and in-depth knowledge of relevant prescripts, and application of human resources as well as understanding of the legislative framework governing Prasa:</p> <ul style="list-style-type: none"> <li>• Public Finance Management Act 1999, Preferential Procurement Policy Act 5 of 2000, Broad Based Black Economic Act 53 of 2003, Construction Industry.</li> <li>• Development Board Act, Building Regulations, Occupational Health &amp; safety Act, Basic Conditions of Employment Act, PMBOK (nine knowledge areas),</li> <li>• Policies and Procedures, Project activity coordination, NEC, FIDIC &amp; JBCC contracts, MS Projects, SAP system.</li> </ul>	<ul style="list-style-type: none"> <li>• Financial &amp; business acumen.</li> <li>• Project management.</li> <li>• Communication skills.</li> <li>• System perspective.</li> <li>• Transformation &amp; change management.</li> <li>• Entrepreneurial thinking.</li> <li>• Innovative.</li> <li>• Data analysis.</li> <li>• Networking and influencing.</li> <li>• Leadership</li> </ul>	<ul style="list-style-type: none"> <li>• Quality focus.</li> <li>• Strategic judgement.</li> <li>• Awareness of external environment.</li> <li>• Result oriented.</li> <li>• Resilience.</li> <li>• Emotional intelligence.</li> <li>• Honesty.</li> <li>• People oriented.</li> <li>• Attention to detail.</li> <li>• Self starter.</li> <li>• Team player.</li> </ul>	<p><b>Minimum Requirements:</b></p> <ul style="list-style-type: none"> <li>• 4 years degree / B Tech in Quantity Surveying / Architecture / Civil Engineering / Construction Management / Building Science</li> <li>• Registration as a candidate with SACPCMP / SACQSP / SACAP / ECSA.</li> <li>• Valid driver's license.</li> </ul> <p><b>Experience:</b></p> <ul style="list-style-type: none"> <li>• 5 years relevant Project Management experience in the construction and / or property industry.</li> </ul>

# Vacancy

<p>Please apply by emailing your updated CV and certified copies of your qualifications to <a href="mailto:PrasaCres.RecruitmentKZN@prasa.com">PrasaCres.RecruitmentKZN@prasa.com</a> <b>CLOSING DATE: 26 July 2024</b> Should you not hear from us within three (3) months from the closing date, please consider your application unsuccessful.</p>	<p>By submitting your application for a position at PRASA, you are consenting that the personal information submitted as part of your application maybe used for the purposes of the recruitment and selection and the related processes. PRASA shall take all reasonable measures to protect the personal information of candidates/applicants and for the purpose of this disclaimer "personal information" shall be defined as detailed in the Promotion of Access to Information Act, Act 2 of 2000 ("PAIA") and the Protection of Personal Information Act, Act 4 of 2013 ("POPI").</p>	<p>PRASA reserves the right not to make an appointment to the posts as advertised and to correct any errors that might arise from the recruitment processes.</p>	<p>PRASA applies the principles of employment equity as per the National legislation and policy guidelines and will consider designated groups in line with these requirements. PRASA is an equal opportunity employer. The appointment will be made in line with PRASA EE targets.</p>						
<p><b>ISSUED BY SENIOR MANAGER RECRUITMENT AND SELECTION</b></p>	<p><b>As per PRASA Employment Equity Plan, this position is earmarked as follows:</b></p>	<p><b>MALE</b></p>				<p><b>FEMALE</b></p>			
		<p><b>African</b></p> <p>X</p>	<p><b>Indian</b></p> <p>X</p>	<p><b>Coloured</b></p> <p>X</p>	<p><b>White</b></p>	<p><b>African</b></p> <p>X</p>	<p><b>Indian</b></p> <p>X</p>	<p><b>Coloured</b></p> <p>X</p>	<p><b>White</b></p> <p>X</p>